Yes! It's that time of year again! Our school photos will be taken on:

**Monday 17 & Tuesday 18 & Wednesday 19**  
October 2011

**MSP Photography - Sydney**, our school photographer, has a great range of photo packages again this year.

So that your order is processed correctly, please attend to the following:
- Indicate on the envelope your order by ticking the appropriate boxes
- **REMINDER**: Optional Extra Items may only be ordered if a Premium Pack, Value Pack, Basic Pack, Portrait Pack Only or Group Only is ordered.
- Tear off the information section, place payment in the envelope, and seal (minimum number of coins please as large numbers get lost in transit). Please write phone number on reverse side of cheques. **NB**: Cash or Cheque only – no credit card facilities on the day. Credit card payments may only be made with prior arrangement with MSP Office.
- Return envelope to your child’s teacher **ON** or **BEFORE** photo day.

The pre-pay envelopes are personalised - please check that details are correct, (eg/child’s name and class), and if not, make necessary changes.

Each child has been assigned a unique barcode. This barcode is scanned as his/her photo is taken. Each child **MUST** have his/her own envelope!!

**DO NOT** place one envelope inside another if you have more than one child at the school always mark total amount in envelope. If you are paying for an additional child in an older child's envelope please mark this on the envelope detailing full name and class.

Please make every effort to have your child in school uniform on photo day.

**Family photos (optional)**  
Brother/sister photos will be taken on photo day. Pre-pay envelopes are available on request from the office. Use this envelope if you wish to place an order for a family photo of your children (only those attending the school – no preschoolers).

**Important**
- Orders received **after** photo day will incur a surcharge fee of **$20.00** per order.
- Payments by cash or cheque only (no credit card payment options – no change is given – so please correct monies only). If paying by cheque please make payable to: **MSP PHOTOGRAPHY - SYDNEY** and **not** to the school.

Your co-operation is greatly appreciated.

**MSP PHOTOGRAPHY - SYDNEY**  
PH: 02 9462 5666 | FAX: 02 9462 5633 | PO BOX 850 ROZELLE NSW 2039  
This business is independently owned and operated by MSP Photography - Sydney